

Employee Name:
Facility Name:
Social Sec #: (First 4 only)



FAX: 1-866-301-8793

*Timecard deadline: Monday 12:00 pm CST
*Payperiod is Sunday-Saturday

PHONE: 1-866-723-7823

Week Day	Date	Shift Start Time	Meal Period Start	Meal Period End	Shift End Time	Total Hours Worked	Codes (below)	On Call Start Time	On Call End Time	Total On Call Hours	Call Back	Call Back	Total Call Back Hours	
Sunday		am pm	1st:	1st:	am pm			am pm	am pm		Beg:	Beg:		
			2nd:	2nd:							End:	End:		
Monday		am pm	1st:	1st:	am pm			am pm	am pm		Beg:	Beg:		
			2nd:	2nd:							End:	End:		
Tuesday		am pm	1st:	1st:	am pm			am pm	am pm		Beg:	Beg:		
			2nd:	2nd:							End:	End:		
Wednesday		am pm	1st:	1st:	am pm			am pm	am pm		Beg:	Beg:		
			2nd:	2nd:							End:	End:		
Thursday		am pm	1st:	1st:	am pm			am pm	am pm		Beg:	Beg:		
			2nd:	2nd:							End:	End:		
Friday		am pm	1st:	1st:	am pm			am pm	am pm		Beg:	Beg:		
			2nd:	2nd:							End:	End:		
Saturday		am pm	1st:	1st:	am pm			am pm	am pm		Beg:	Beg:		
			2nd:	2nd:							End:	End:		
Total Hours Worked:							Total On Call Hours:					Total Call Back Hours:		

Codes: H = Holiday Worked C = Facility Closed S = Sent home by facility P = Personal Time Off/Sick NM = No Meal Period NR = No Rest Period

RSI Medical Staffing Employee Signature

*I certify that I worked the hours listed on the dates listed above.

Misrepresentation may make myself liable to the maximum penalty allowed by law.

Authorized Client Facility Signature

*The above signature certifies the hours listed above and agrees

to pay RSI Medical Staffing for these hours. Failure to comply may make the client facility liable to the maximum penalty allowed by law.

California Only: All hours worked and meal periods taken must be entered on the timesheet. If any rest break or meal period is not taken, you must put the appropriate code above and check the appropriate box below. Per California wage laws, one 10 minute rest period must be taken for each 4 hour shift worked and one 30 minute unpaid meal period must be taken for each 5 hour shift worked, unless a written agreement has been signed by the Employee waiving a meal period.

I voluntarily chose to forego taking my rest break or meal period

Rest breaks or meal periods were not permitted by the client facility

OFFICE USE ONLY		
	P	B
Regular		
Overtime		
On Call		
Call Back		
Holiday		
Mileage		
Per Diem		
Bonus		
Other		